

Summer Courses for Young Learners

How do I enrol for 2012?

Teenage Homestay Courses [14-16 years]

Teenage Residential Courses [14-16 years]

Teenage Residential Courses [12-15 years]

Children's Residential Courses [9-13 years]

Teenage Homestay Courses (14-16 years) *Fully Inclusive* CAE Girton, Cambridge

						GBP	EURO
T1	18 June	–	6 July	2012	3 weeks	£2109	€2658
T2	9 July	–	27 July	2012	3 weeks	£2109	€2658
T3	30 July	–	17 August	2012	3 weeks	£2109	€2658

Teenage Residential Courses (14-16 years) *Fully Inclusive* CAE at Princess Helena College

						GBP	EURO
PHC 1	9 July	–	20 July	2012	2 weeks	£1585	€1998
PHC 2	23 July	–	3 August	2012	2 weeks	£1585	€1998

Teenage Residential Courses (12-15 years) *Fully Inclusive* CAE at Old Buckenham Hall

						GBP	EURO
OBH1	16 July	–	27 July	2012	2 weeks	£1585	€1998
OBH2	30 July	–	10 August	2012	2 weeks	£1585	€1998

Children's Residential Courses (9-13 years) *Fully Inclusive* CAE at Moreton Hall

						GBP	EURO
MH1	9 July	–	20 July	2012	2 weeks	£1585	€1998
MH2	23 July	–	3 August	2012	2 weeks	£1585	€1998

Notes

- All Young Learner courses are *fully inclusive* and include tuition, accommodation, activities, sport, airport transfers, all meals, excursions, admissions and insurance.
- You may only start your course on the start dates given.
- Arrival date for each course is Sunday.
Departure date for each course is Saturday.



CAE Young Learner Calendar 2012

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
Teenage Homestay Courses (14-16 years)						3 weeks	3 weeks	3 weeks				
Teenage Residential Courses (14-16 years)							2 or 4 weeks					
Teenage Residential Courses (12-15 years)							2 or 4 weeks					
Children's Residential Courses (9-13 years)							2 or 4 weeks					

Accommodation

Teenage Homestay Courses at CAE Girton

Teenage (14-16) students are normally placed in twin rooms, sharing with someone of a similar age, but different nationality and language. Students on Teenage Homestay courses are normally required to be home with their homestay by 11pm.

Residential Summer Courses for Teenagers and Children

Teenagers and Children joining residential summer programmes at Princess Helena College, Old Buckenham Hall and Moreton Hall are allocated rooms with youngsters of a similar age but of a different nationality and language. The residential schools offer a range of twin or single rooms and dormitories for between 3 and 9 children, depending on the course and the school. You may wish to mark a preference of room type on the Young Learner enrolment form. But please note that in line with our Sleeping Policy, we **do not** guarantee preferences or requests.

Enrolment

1. Please complete the YOUNG LEARNER ENROLMENT FORM and attach TWO PHOTOGRAPHS.
2. Enclose £200/€300 as a deposit or instruct your bank to make a transfer of £200/€300 to the Cambridge Academy of English account (see below).
3. Send the completed enrolment form to: **Ann Stevenson - Registrar. Email: cae@cambridgeacademy.co.uk**
Cambridge Academy of English, 65 High Street, Girton, Cambridge, CB3 0QD England
4. As soon as your enrolment form and deposit have reached the Cambridge Academy, we will **immediately** send you your certificate of enrolment for your course, **or return the deposit if the course is already fully booked.**
5. When you have been admitted to a course, the £200/€300 deposit is non-returnable, but is deducted from your course fees.
6. Receipt of the completed, signed Young Learner Enrolment form AND the Parental Consent form, is necessary for full participation on the course.

Payment

Payment can be made by:

1. Cheques in £ Sterling drawn on a bank in the UK.
2. Credit card. Please contact CAE if you wish to pay in this way.
3. By bank transfer to: Cambridge Academy of English
Barclays Bank plc, Chesterton Road Branch, Cambridge, England. Bank code: 20-17-35, SWIFT: BARCGB22
£ payments to £ Sterling account: 60224421. IBAN: GB95BARC20173560224421
€ payments to € Euro account: 76138655. IBAN: GB72BARC20173576138655

- All fees should be paid in advance, **not later than two weeks before the start of the course.**
- The Cambridge Academy of English reserves the right to increase fees or charges without prior notice.

Cancellation

- 2 weeks or more before the booked period of study begins: fees refunded (except £200/€300 deposit).
- Less than 2 weeks before the booked period of study begins: 50% refund.
- No refund can be made for late arrival, early departure, or missing part of a booked period of study.
- Students receive a copy of the school rules and are expected to adhere to them. The Cambridge Academy of English reserves the right to exclude any student whose attendance is unsatisfactory or whose behaviour is disruptive. In such cases any refund of fees will be at CAE's discretion.

Insurance Cover and Travel Arrangements

Visitors to Britain are normally given free accident/emergency treatment. Students' insurance is automatically included in the fees for all Young Learner Courses. Details are available on request.

- You should not book your flights until confirmation is received.
- All CAE Young Learner Summer Courses offer inclusive airport transfer BUT only: (a) on the specified arrival/departure dates, (b) for flights arriving/departing between 0900 and 1900, and (c) from/to London Heathrow, Stansted, Luton and Gatwick airports.
- Any student needing a visa to study in England must complete the required visa application process before being admitted on a CAE course.
- The signed Parental Consent form is required in order that your child be allowed to fully participate on any CAE Young Learner programme.

CAE Young Learner Enrolment Form 2012

Office use only: T1/T2/T3 PHC1/2
OBH1/2 MH1/2 PC SIGNED

Please complete this form in CAPITAL LETTERS and in BLACK INK and send to Ann Stevenson cae@cambridgeacademy.co.uk
Please note that your child's enrolment is not complete until we have received a signed Enrolment form.

1 Personal Details

Male Female (put **X** in correct box)

Student Family name: _____

Student First name(s): _____

What does your child like to be called? _____

Date of birth: _____ Age: _____

Nationality: _____ Languages spoken: _____

Passport number: _____ Expiry date: _____

Attach TWO photos here
(put **X** in box if sending later)

2 Contact Details and Emergency Contact

Home address: _____

City: _____ Postcode: _____ Country: _____

Telephone: _____ Mobile: _____

Fax: _____ Email: _____

Emergency contact name (the person we should contact in an emergency. This person should be available 24 hours a day)

Full Name: _____ Contact Number: _____

Who is this person? _____ Email: _____

3 Course Details

I wish to enrol for (please put **X** in correct box)

Teenage Residential

PHC1
PHC2

Teenage Homestay

T1
T2
T3

Teenage Residential

OBH1
OBH2

Children's Residential

MH1
MH2

Starting date (DD/MM/YY): _____

Finishing date (DD/MM/YY): _____

4 What is your level of English?

	Beginner			Intermediate			Advanced
Speaking	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 5	<input type="checkbox"/> 6	<input type="checkbox"/> 7
Writing	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 5	<input type="checkbox"/> 6	<input type="checkbox"/> 7

5 How did you first hear of the Cambridge Academy of English?

British Council English UK Friend Teacher Agent Internet Other, namely: _____

6 Travel Arrangements (if available)

Arriving on (DD/MM/YY): _____ Departing on (DD/MM/YY): _____

Airport: _____ Airport: _____

Flight number: _____ Flight number: _____

Time of arrival: _____ Time of departure: _____

CAE Young Learner Enrolment Form 2012 (continued)

7 Medical and welfare information

Student Family name: _____ Student First name(s): _____

Course Details (put **X** in correct box): Teenage Homestay PHC OBH MH From (DD/MM/YY): _____ To (DD/MM/YY): _____

YES NO Give details below. **Attach further notes if appropriate.

Has your child studied at CAE before? YES NO If Yes, When?: _____

Does your child have any special dietary needs? YES NO If Yes, What?: _____
E.g. allergies or food which they cannot eat

Is your child receiving medication? YES NO If Yes, give details**:

Does your child have any relevant medical history that CAE should know about? Yes: No:
E.g. asthma, disability, allergy, surgery or serious illness in the last 12 months

Has your child had a tetanus vaccination? YES NO If Yes, When?: _____

Do you allow your child to swim? YES NO Can they swim 25 metres?: _____

Will your child bring any medicines with them? YES NO If Yes, give full details**:

Do you consent to your child being given non-prescription medication, where appropriate? Yes: No:

Which type of room would your child prefer? No preference Dormitory Twin Single
Please note we do not guarantee preferences. See CAE Sleeping Policy for further information.

If you DO NOT wish your child's picture to be used for CAE promotional purposes, put **X** here:

Special Notes: Give full details of any other special requests/medical or personal information that may be relevant to your child's stay with us.
**Attach full details on a separate sheet if necessary.

8 Payment of fees

I enclose a £200/€300 deposit I am sending £200/€300 deposit by bank transfer I would like to pay £200/€300 deposit by credit card

If you would like to pay by credit card please contact us at cae@cambridgeacademy.co.uk

Agent reference (if relevant): _____

Please give the name, address, contact telephone, contact email of person or organisation or company responsible if not yourself:

9 Parental Consent

We regret that your child cannot participate in the full activity programme until we have received their completed **Young Learner Enrolment Form** including the **signed Parental Consent** below.

I consent to the full participation of my child (named above) on the course. I confirm that the information provided is correct, and that I will notify CAE of any changes. I agree that information will be stored and used for CAE's purposes only. I authorise CAE to be responsible for my child's welfare for the duration of the course. I give consent for a doctor to administer necessary medical treatment, including anaesthetic and operation, if I cannot be contacted in an emergency.

Full name of parent / guardian (please print): _____

Signature: _____

Date: / /

