

**Information for those wishing to apply for
Non-Residential Teaching work
at the Cambridge Academy of English**

Introduction

CAE is not part of a large chain and we take pride in our friendly, personal and professional approach to teaching and learning. We offer year-round courses catering for **General and Academic English, English for Law, English for Business and English for Professionals**. In addition we operate **Teenage Homestay** courses at various times of the year and residential summer courses for young learners in the summer.

Positions

Year-round EFL teachers for adults on our Professional, Academic English, English for Law/Business and General English Courses

Teachers for seasonal Teenage Homestay Courses, especially June-August
(For details of residential summer job opportunities please see the *Residential Information Sheet*)

Qualifications

Teachers must have the minimum of a CELTA, Trinity CTESOL or equivalent, plus a minimum of one year's experience of teaching adults and/or young adults.

Teachers must have a CELTA, Trinity CTESOL or PGCE TESOL, plus a minimum of one year's experience of teaching teenagers.

Duties

Plan, prepare and teach classes for an average of 21 hours per week
Provide the students with motivating and enjoyable lessons using appropriate materials and a variety of resources
Adapt materials to suit the specific needs of each class
Issue homework daily and provide students with feedback
Encourage learner independence
Conduct regular fortnightly tutorials with each student, setting work for the rest of the class.

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Benefits

Hourly rate of approx. £19 - £22 per hour depending on qualifications and experience (includes holiday pay)
Subsidised lunches

To apply:

email cae@cambridgeacademy.co.uk or T: +44(0)1223 277230 or F:+44(0)1223 277606

CAE is committed to safeguarding and promoting the welfare of children and young people. CAE expects all staff and volunteers to share this commitment. We do not appoint without interview and require a minimum of two references. Enhanced CRB or Police checks will be requested. We ask all staff to comply with our Code of Practice.